

Universal Funding Proposal & Business Planning / Forecasting Model Input Templates

Version 1.0 - 2 of 11 (B)



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Playbook

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The Universal Forecast and Funding Proposal Model - Purpose

Use the Universal Forecast and Funding Proposal Model to support your business planning and create the following:

- **Your 5-year Business Plan and Forecast**
 - ✓ Years 1 and 2 detailed by month
 - ✓ Years 3 to 5 detailed per year
- **Understand and Plan for Your Future**
- **Model the Impact of Funding on Your Business**
- **Apply for Loan or Equity Funding**

You can use the Universal Forecasting and Funding Proposal Model regardless of the accounting system you use, to build a 5-year Business Plan / Forecast for your business.

Use your plan to understand, plan and budget for the future to help you and your team maintain a clear picture of exactly where you are on your journey.

If your business needs to raise finance, your Business Plan can quickly and easily be used to generate a robust Funding Proposal that provides everything lenders or investors need to approve funding.

“Planning is bringing the future into the present so that you can do something about it now”

Alan Lakein

Playbook

1. Data Input Templates for P&L and Balance Sheet – (Step 2 and 3)

Company Name	Demo Company Limited					
Sales	Mar-20	Feb-20	Jan-20	Dec-19	Nov-19	Oct-19
Sales Nominal 1	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17
Sales Nominal 2	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17
Sales Nominal 3	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17
Sales Nominal 4	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17
Sales Nominal 5	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17
Sales Nominal 6	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17
Sales Nominal 7	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17
Sales Nominal 8	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17
Sales Nominal 9	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17
Sales Nominal 10	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17
Sales Nominal 11	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17
Sales Nominal 12	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17
Sales Nominal 13	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17
Sales Nominal 14	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17
Sales Nominal 15	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17
Total Sales	£40,264.18	£40,063.86	£39,864.54	£39,666.21	£39,468.87	£39,272.50
Cost of Sales						
Cost of Sales Nominal 1	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 2	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 3	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 4	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 5	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 6	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 7	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 8	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 9	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 10	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 11	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 12	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 13	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 14	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 15	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Total Cost of Sales	£3,750.00	£3,750.00	£3,750.00	£3,750.00	£3,750.00	£3,750.00
Overheads						

Tab 2: Sample P&L

Figure 1 - Step 2: Data Input Template for Profit and Loss History

Playbook

1.1. Profit and Loss History – Sales / Revenue Data Input Template Tab 2

Company Name	Demo Company Limited									
Sales	Mar-20	Feb-20	Jan-20	Dec-19	Nov-19	Oct-19	Sep-19	Aug-19	Jul-19	Jun-19
Sales Nominal 1	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17	£2,605.14	£2,592.18	£2,579.28	£2,566.32
Sales Nominal 2	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17	£2,605.14	£2,592.18	£2,579.28	£2,566.32
Sales Nominal 3	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17	£2,605.14	£2,592.18	£2,579.28	£2,566.32
Sales Nominal 4	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17	£2,605.14	£2,592.18	£2,579.28	£2,566.32
Sales Nominal 5	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17	£2,605.14	£2,592.18	£2,579.28	£2,566.32
Sales Nominal 6	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17	£2,605.14	£2,592.18	£2,579.28	£2,566.32
Sales Nominal 7	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17	£2,605.14	£2,592.18	£2,579.28	£2,566.32
Sales Nominal 8	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17	£2,605.14	£2,592.18	£2,579.28	£2,566.32
Sales Nominal 9	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17	£2,605.14	£2,592.18	£2,579.28	£2,566.32
Sales Nominal 10	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17	£2,605.14	£2,592.18	£2,579.28	£2,566.32
Sales Nominal 11	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17	£2,605.14	£2,592.18	£2,579.28	£2,566.32
Sales Nominal 12	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17	£2,605.14	£2,592.18	£2,579.28	£2,566.32
Sales Nominal 13	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17	£2,605.14	£2,592.18	£2,579.28	£2,566.32
Sales Nominal 14	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17	£2,605.14	£2,592.18	£2,579.28	£2,566.32
Sales Nominal 15	£2,684.28	£2,670.92	£2,657.64	£2,644.41	£2,631.26	£2,618.17	£2,605.14	£2,592.18	£2,579.28	£2,566.32
Total Sales	£40,264.18	£40,063.86	£39,864.54	£39,666.21	£39,468.87	£39,272.50	£39,077.12	£38,882.70	£38,689.20	£38,496.70
Cost of Sales	£250,000.00	£250,000.00	£250,000.00	£250,000.00	£250,000.00	£250,000.00	£250,000.00	£250,000.00	£250,000.00	£250,000.00

Figure 2 – Step 2: Data Input Template – Sales / Revenue

Your Historic Profit and Loss data needs to be prepared with the most recent month in column 2, i.e. most recent month first going into history left to right.

If your financial information is available, ideally your last 5 years profit and loss history will be prepared and used to populate the Universal Forecasting and Funding Proposal Model.

Ideally your Sales history will be detailed by customer / Revenue channel as appropriate, (Sales Nominal), however, if the detail of Sales by customer / Revenue channel is not available the Universal Forecasting and Funding Proposal Model can still be used by entering the total Sales for each month.

If the monthly Sales breakdown is not available however, the Universal Forecasting and Funding Proposal Model can still be used by taking the annual Sales total and dividing by 12 to provide average monthly Sales for each of the last 60 months.

Playbook

1.2. Your Profit & Loss History – Cost of Sales Variable Costs Data Input Template – Step 2

Company Name	Demo Company Limited								
	Most Recent Month First, from Right to Left								
Sales	Mar-20	Feb-20	Jan-20	Dec-19	Nov-19	Oct-19	Sep-19	Aug-19	Jul-19
Cost of Sales									
Cost of Sales Nominal 1	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 2	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 3	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 4	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 5	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 6	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 7	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 8	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 9	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 10	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 11	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 12	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 13	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 14	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Cost of Sales Nominal 15	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
Total Cost of Sales	£3,750.00	£3,750.00	£3,750.00	£3,750.00	£3,750.00	£3,750.00	£3,750.00	£3,750.00	£3,750.00
Overheads									
Overhead 1	£335.50	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02	£322.40

Figure 3 – Step 2: Data Input Template – Cost of Sales / Variable Costs

Ideally your Cost of Sales history will be detailed, i.e. with each Cost of Sales line individually identified (Cost of Sales Nominal), however, if the detail of your Cost of Sales not available the Universal Forecasting and Funding Proposal Model can still be used by entering the total Cost of Sales for each month.

If the monthly Cost of Sales breakdown is not available, the Universal Forecasting and Funding Proposal Model can still be used by taking the annual Cost of Sales total and dividing by 12 to provide average monthly Cost of Sales for each of the last 60 months.

Playbook

1.3. Your Profit and Loss History – Overheads / Fixed Costs Data Input Template – Step 2

Company Name	Demo Company Limited									
	Most Recent Month First, from Right to Left									
Sales	Mar-20	Feb-20	Jan-20	Dec-19	Nov-19	Oct-19	Sep-19	Aug-19	Jul-19	
Overheads										
Overhead Nominal 1	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27				£22.41
Overhead Nominal 2	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27				£22.41
Overhead Nominal 3	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27				£22.41
Overhead Nominal 4	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 5	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 6	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 7	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 8	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 9	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 10	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 11	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 12	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 13	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 14	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 15	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 16	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 17	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 18	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 19	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 20	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 21	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 22	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 23	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 24	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 25	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 26	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 27	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 28	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 29	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 30	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 31	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 32	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 33	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 34	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 35	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 36	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 37	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 38	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 39	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 40	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 41	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 42	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 43	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 44	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 45	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 46	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 47	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 48	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 49	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Overhead Nominal 50	£335.53	£333.87	£332.20	£330.55	£328.91	£327.27	£325.64	£324.02		£322.41
Total Overheads	£16,776.74	£16,693.28	£16,610.23	£16,527.59	£16,445.36	£16,363.54	£16,282.13	£16,201.13	£16,120.52	
Net Profit	£60,790.93	£60,507.14	£60,224.77	£59,943.80	£59,664.23	£59,386.05	£59,109.25	£58,833.83	£58,559.78	

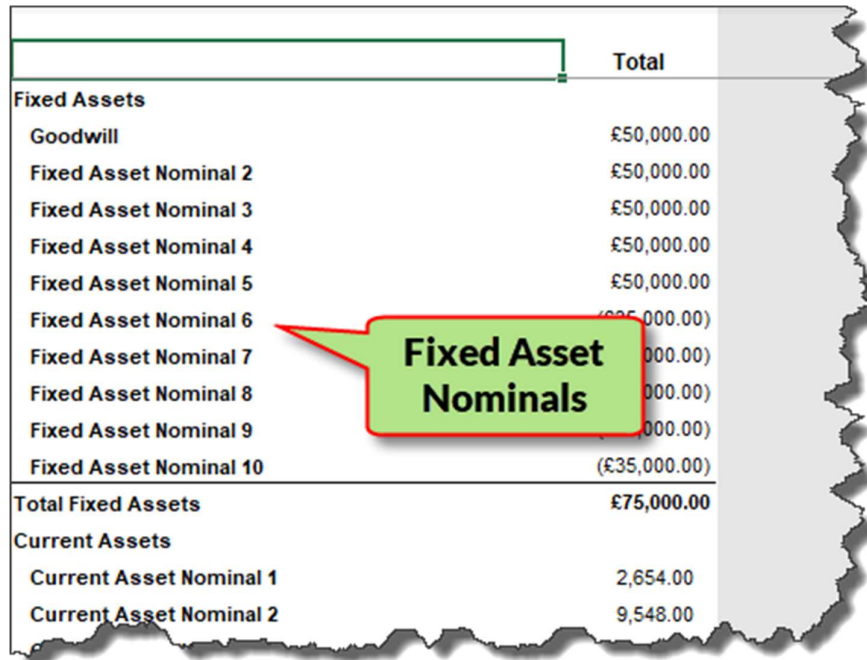
Figure 4 - Step 2: Data Input Template – Overheads / Fixed Costs

Ideally your Overhead history will be detailed, i.e. with each Overhead line individually identified (Overhead Nominal), however, if the detail of your overhead expenditure is not available the Universal Forecasting and Funding Proposal Model can still be used by entering the total overheads for each month.

If your monthly overheads breakdown is not available, the Universal Forecasting and Funding Proposal Model can still be used by taking the annual Overheads total and dividing by 12 to provide average monthly Overheads for each of the last 60 months.

Playbook

1.4. Balance Sheet – Fixed Assets Data Input Template – Step 3



	Total
Fixed Assets	
Goodwill	£50,000.00
Fixed Asset Nominal 2	£50,000.00
Fixed Asset Nominal 3	£50,000.00
Fixed Asset Nominal 4	£50,000.00
Fixed Asset Nominal 5	£50,000.00
Fixed Asset Nominal 6	(£25,000.00)
Fixed Asset Nominal 7	(£10,000.00)
Fixed Asset Nominal 8	(£10,000.00)
Fixed Asset Nominal 9	(£10,000.00)
Fixed Asset Nominal 10	(£35,000.00)
Total Fixed Assets	£75,000.00
Current Assets	
Current Asset Nominal 1	2,654.00
Current Asset Nominal 2	9,548.00

Figure 5 – Step 3: Balance Sheet Data Input Template - Fixed Assets

The date for your Closing Balance Sheet data needs to be for the same date as the most recent month in your Profit and Loss Account data. Taking the example above, to March 2020. The data is presented in two columns, the description, and the Balance Sheet value as show above and below.

The normal layout starts by listing the Fixed Assets.

Playbook

1.5. Balance Sheet Template – Current Assets

Asset Nominal	
Fixed Asset Nominal 9	(£35,000.00)
Fixed Asset Nominal 10	(£35,000.00)
Total Fixed Assets	£75,000.00
Current Assets	
Current Asset Nominal 1	2,654.00
Current Asset Nominal 2	9,548.00
Current Asset Nominal 3	365.00
Current Asset Nominal 4	2,458.00
Current Asset Nominal 5	2,654.00
Current Asset Nominal 6	215.00
Current Asset Nominal 7	2,544.00
Current Asset Nominal 8	25.00
Current Asset Nominal 9	0.00
Current Asset Nominal 10	73.00
Current Asset Nominal 11	23,781.90
Current Asset Nominal 12	215.00
Current Asset Nominal 13	5,485.00
Current Asset Nominal 14	21.00
Current Asset Nominal 15	8,848.00
Total Current Assets	£92,316.88
Current liabilities	
Current Liability Nominal 1	6,542.00
Current Liability Nominal 2	63.00
Current Liability Nominal 3	65,214.00
Current Liability Nominal 4	65.00

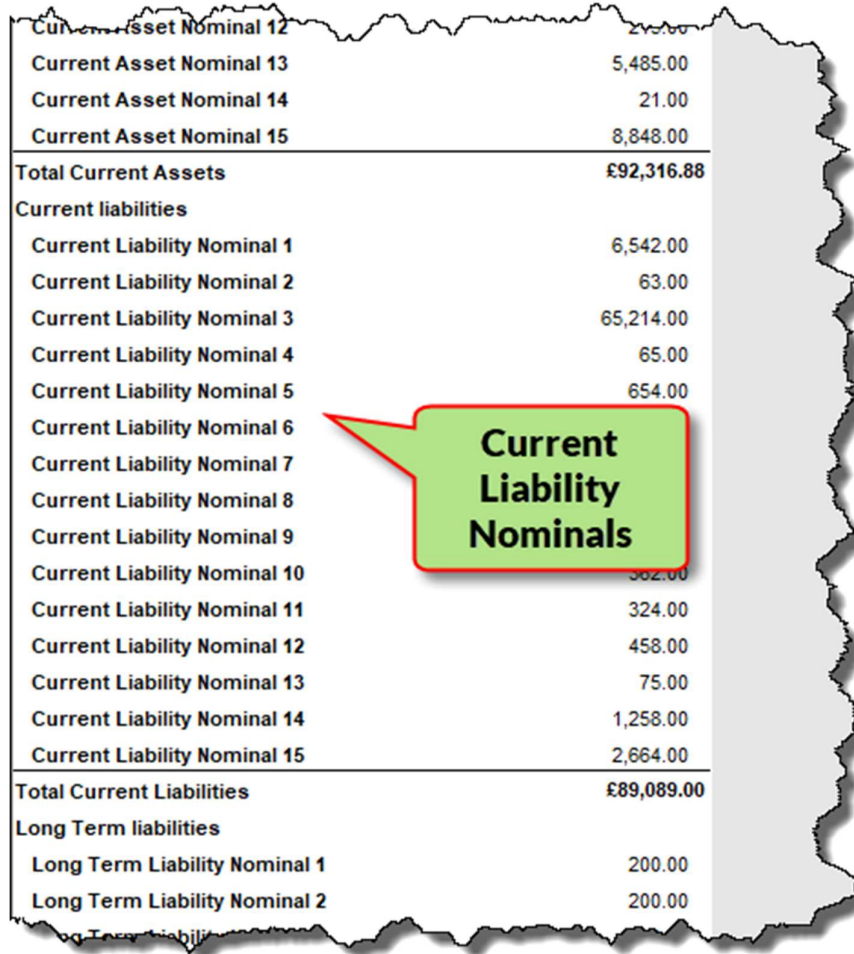
**Current Asset
Nominals**

Figure 6 – Step 3: Balance Sheet Data Input Template - Current Assets

Playbook

1.6. Balance Sheet Template – Current Liabilities

After Fixed and Current Assets, your Current Liabilities are listed.



Current Asset Nominal 12	2,100.00
Current Asset Nominal 13	5,485.00
Current Asset Nominal 14	21.00
Current Asset Nominal 15	8,848.00
Total Current Assets	£92,316.88
Current liabilities	
Current Liability Nominal 1	6,542.00
Current Liability Nominal 2	63.00
Current Liability Nominal 3	65,214.00
Current Liability Nominal 4	65.00
Current Liability Nominal 5	654.00
Current Liability Nominal 6	
Current Liability Nominal 7	
Current Liability Nominal 8	
Current Liability Nominal 9	
Current Liability Nominal 10	382.00
Current Liability Nominal 11	324.00
Current Liability Nominal 12	458.00
Current Liability Nominal 13	75.00
Current Liability Nominal 14	1,258.00
Current Liability Nominal 15	2,664.00
Total Current Liabilities	£89,089.00
Long Term liabilities	
Long Term Liability Nominal 1	200.00
Long Term Liability Nominal 2	200.00
Long Term Liability	

Figure 7 – Step 3: Balance Sheet Data Input Template - Current Liabilities

Playbook

1.7. Balance Sheet Template – Long Term Liabilities

After Fixed Assets, Current Assets and Current Liabilities, your Long-term liabilities are listed.



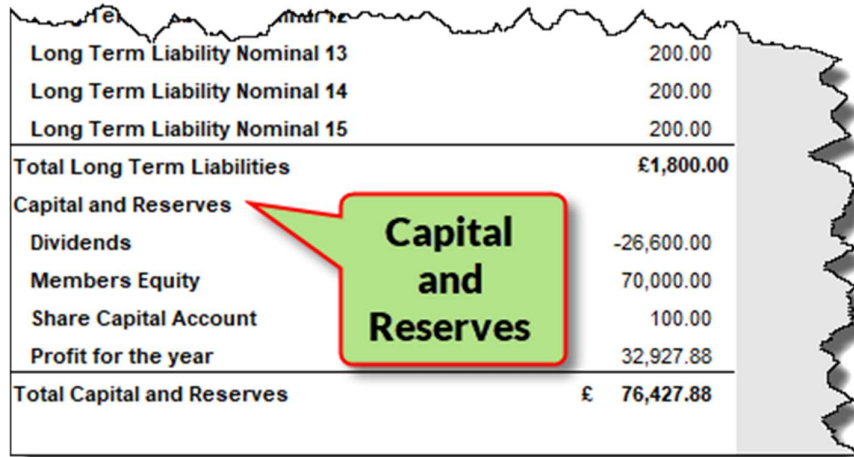
Current Liability Nominal 14	1,258.00
Current Liability Nominal 15	2,664.00
Total Current Liabilities	£89,089.00
Long Term liabilities	
Long Term Liability Nominal 1	200.00
Long Term Liability Nominal 2	200.00
Long Term Liability Nominal 3	200.00
Long Term Liability Nominal 4	200.00
Long Term Liability Nominal 5	200.00
Long Term Liability Nominal 6	200.00
Long Term Liability Nominal 7	200.00
Long Term Liability Nominal 8	200.00
Long Term Liability Nominal 9	200.00
Long Term Liability Nominal 10	200.00
Long Term Liability Nominal 11	200.00
Long Term Liability Nominal 12	200.00
Long Term Liability Nominal 13	200.00
Long Term Liability Nominal 14	200.00
Long Term Liability Nominal 15	200.00
Total Long Term Liabilities	£1,800.00
Capital and Reserves	
Dividends	-26,600.00
Members Equity	70,000.00

Figure 8 – Step 3: Balance Sheet Data Input Template – Long Term Liabilities

Playbook

1.8. Balance Sheet Template – Capital and Reserves

Finally, the Capital and reserves are listed.



The image shows a balance sheet template with a torn paper edge effect. A callout box with a red border and a green background points to the 'Capital and Reserves' section. The callout box contains the text 'Capital and Reserves' in bold black font.

Long Term Liability Nominal 13	200.00
Long Term Liability Nominal 14	200.00
Long Term Liability Nominal 15	200.00
Total Long Term Liabilities	£1,800.00
Capital and Reserves	
Dividends	-26,600.00
Members Equity	70,000.00
Share Capital Account	100.00
Profit for the year	32,927.88
Total Capital and Reserves	£ 76,427.88

Figure 9 – Step 3: Balance Sheet Data Input Template – Capital and Reserves

It does not technically matter what order your Assets, Liabilities, Capital and Reserves are entered, because the Universal Forecasting and Funding Proposal Model can deal with the data regardless of the order in which they are entered.

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